Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines (Pamantasan ng Lungsod ng Maynila) Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions which are authorized to be filled, at the (Pamantasan ng Lungsod ng Maynila) in the CSC website:

HERMINIA D. NUÑEZ					
	HRMO				
Date:	July 19, 2019				

	Position Title		Salary/	Job/ Monthly Pay Salary	Qualification Standards					
N	(Parenthetical Title, if applicable)	Plantilla Item No.			Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	SUC Vice President III	699	27		Master's degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	5 years of supervisory/ management experience	Career Service Professional/ Second Level eligibility		Office of the Vice President for Administration
2	SUC Vice President IV	37	28		Master's degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	5 years of supervisory/ management experience	Career Service Professional/ Second Level eligibility		Office of the University Legal Counsel
3	SUC Vice President II	700	26		Master's degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	5 years of supervisory/ management experience	Career Service Professional/ Second Level eligibility		Office of the Vice President for Administration

4	SUC Vice President II	92	26	Php 107,444.00	Master's degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	5 years of supervisory/ management experience	Career Service Professional/ Second Level eligibility	Office of the Vice President for Administration
5	SUC Vice President III	61	27	Php 121,411.00	Master's degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	5 years of supervisory/ management experience	Career Service Professional/ Second Level eligibility	Office of the Vice President for Information and Communications Technology
6	SUC Vice President II	857	26	Php 107,444.00	Master's degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	5 years of supervisory/ management experience	Career Service Professional/ Second Level eligibility	Office of the Vice President for Finance

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 7, 2019.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Ms. Herminia D. Nuñez

Chief, HRD Office

<u>Pamantasan ng Lungsod ng Maynila, Gen. Luna St. cor. Muralla St. Intramuros, Manila hdnuñez@plm.edu.ph/cimayoyo@plm.edu.ph</u>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Pamantasan ng Lungsod ng Maynila, Gen. Luna St. cor. Muralla St. Intramuros, Manila

Published on: July 23, 2019 Published at: www.plm.edu.ph